



# PSC Volunteer Roles



## **Volunteer Coach - REQUIRED**

Information available in separate letter sent out by Pro Coach and PSC Coach Coordinator

- 1) \_\_\_\_\_ 2) \_\_\_\_\_

## **Team Manager - REQUIRED**

- Schedule games with opponents (working with the head coach to avoid conflicts for coaches with multiple teams).
  - This is done via Jack London's scheduling system
- Manage the TEAMSNAAP page (maintain schedule, communicate any changes to team)
  - The teamsnap account will be set up by the club's VP Admin and login information will be sent to you.
- Assist coaches with communication
- Manage player passes and game cards.
- Work with Coach to ensure there are enough players available for games and obtain player passes for any guest players needed
- Attend webinars
- Role can be shared by more than one person (Teamsnap, Game Scheduler, Game Card/ Player Passes, .

Person who takes this role on will need to be able to update teamsnap and reply to communications on a regular basis.

The club will provide training on how to do all of the team manager tasks, with information also available on the club's website. This is required for ALL team managers in order to be able to carry out their responsibilities.

- 1) \_\_\_\_\_ 2) \_\_\_\_\_

**Referees - REQUIRED**

PSC is required to provide referees for Jack London Soccer League, so we would like to encourage as many parents (and players old enough) to attend some of the upcoming referee courses, run some games and get more involved in the wonderful game of soccer.

Also if we play away and the opposition does not have a licensed referee, we get the opportunity to provide a qualified ref so the more on the team the better.

- Include the requirements for credits and hours to take course.

- 1) \_\_\_\_\_ 2) \_\_\_\_\_
- 3) \_\_\_\_\_ 4) \_\_\_\_\_

**Team Photographer/s - RECOMMENDED**

Take pictures of players throughout season. Can be given to each player at End-of-Year Party and published on teamsnap. Also liaise with other parents and get their photos as well. Send good ones to Web Page organizer. This could also include using a video camera to record a game for players to review with Head Coach and Trainer. Also responsible for sending articles into Piedmont Post and PSC website.

- 1) \_\_\_\_\_ 2) \_\_\_\_\_

**Team Accountant - RECOMMENDED**

Manage the team budget, ensuring that there is money for tournaments, coach expenses, team party and any other team expenses.

- 1) \_\_\_\_\_ 2) \_\_\_\_\_

**Tournament Director - RECOMMENDED**

The team will want to enter tournaments and one person should be responsible for applying for tournaments and then organizing the accommodation, etc, if the team is required to stay overnight. Having liaised with Head Coach you should request tournament information, submit application with check obtained from the league and provide all necessary information to parents. Tournaments must be agreed with the head coach before sending in the application. The club will provide a list of tournaments to select from.

- 1) \_\_\_\_\_ 2) \_\_\_\_\_

**Carpool Coordinator - RECOMMENDED**

Work on a schedule to minimize driving to practices at Alameda Point. Both Purple and White team from the same age group will be practicing at the same time, so this will allow for more options per team.

Can use the teamsnap app to set this up.

- 1) \_\_\_\_\_
- 2) \_\_\_\_\_

**Party Planner - RECOMMENDED**

Work out budget, if insufficient funds from team budget, collect money from parents. Plan location, date, etc. Should have at least one pre-season and one end-of-season party. These are great for team-bonding.

- 1) \_\_\_\_\_
- 2) \_\_\_\_\_

**Snack Duty Organizer - OPTIONAL**

For all tournament games, league games as well if you wish. Extent is up to you, but snacks provided for **after games only**. Fruit and power bars etc. Make sure that parents are aware of who should be providing what and when and for how many.

- 1) \_\_\_\_\_
- 2) \_\_\_\_\_
- 3) \_\_\_\_\_
- 4) \_\_\_\_\_

**Uniform Coordinator - RECOMMENDED**

- Work with all players in pool to ensure that their are no duplicate numbers
- This is most important during a new uniform year (2017) and for new players to the roster.
- Numbers should be from 2 - 36 (higher numbers available when more players in the age group)
- #1 is reserved for the Goalkeeper jersey.
- Uniforms are ordered on the Piedmont Soccer Club [soccer.com](http://soccer.com) page
- Players must purchase (other optional items available on club store - Spirit wear for parents also available)...
  - One Purple Adidas Tiro 17 Jersey (\$29.74 - \$32.99)
  - One White Adidas Tiro 17 Jersey (\$29.74 - \$32.99)
  - One Pair of Purple Tastiago 17 Shorts (\$14.94 - \$16.24)
  - One Pair of White Tastiago 17 Shorts (\$14.94 - \$16.24)
  - One Pair of White Utility OTC Socks (\$7.79)
  - One Purple Badger C2 Training Tee (\$11.94)